**CSCI 401 Final Project Weekly Status Report**

*This is an individual status report, so you should only include tasks that you specifically worked on, not all of the tasks completed by the team.*

Project: \_\_Appraisal Training Record Tracking\_\_\_ Date: \_\_\_\_Sept 14 2017\_\_\_\_\_

Name \_\_\_\_James Tseng\_\_\_\_

What did you accomplish this week? (Use a second page if you need more space.)

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| **# Actual Hours** | **Task** |
| 2 | Client meeting, discussed our current progress, projected timeline, and covered questions and concerns |
| 0.5 | Client meeting online with developer, discussing our product backlog and priorities, questions and concerns |
| 1 | Creating parts of the database, ensuring that it is normalized |
| 2 | Creating deliverable two |
| 2 | Generating product backlog, assigning to sprints, and determining priorities |
| 4 | Team meetings to consolidate ideas, discuss about product backlog, and evaluate development progress |

What are you planning to accomplish next week? (Use a second page if you need more space.)

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| **# Estimated Hours** | **Task** |
| 4 | Team meetings to assess progress, divide tasks, and share our works |
| 2 | Client meeting - Developing session with LA county developers |
| 1 | Client meeting online to discuss questions and concerns |
| 4 | Database creation and completion |
| 1 | Project Manager duties, such as organizing sprints, meetings, and relaying all necessary information to clients |